

Dear Intern:

As you are aware, you are nearing the end of your J-1 training program in the United States. It is our hope that you will look back upon this experience as worthwhile, both from a career standpoint but also on a more personal level.

We do need to inform you of some changes in procedure in the aftermath of recent events. The Federal Bureau of Investigation (FBI) has contacted us and other programs since the events of September 11<sup>th</sup> and their agents have also interviewed several participants on our program. As a result all J-1 programs are now under increased pressure to provide solid documentation of the comings and goings of all non-immigrant student/trainees from the U.S.

**IF you intend to leave the U.S.** it is now *obligatory* for you to provide us (your sponsoring agency) with the following information and documents:

- 1) A completed final evaluation (enclosed)
- 2) A completed training plan (enclosed in your gray orientation folder)
- 3) Your pink IAP-66 or DS-2019 if you are leaving the U.S. (you will not require this further and we must account for it)
- 4) Third party documentation of your departure flight from the U.S. Acceptable proof would be good, legible copies of one or more of the following:
  - Your ticket stub showing your departure flight from the U.S.
  - Flight itinerary out of the U.S., **but only if** this itinerary clearly states your name and you provide us with a name and number of a travel agent/airline representative that can verify the reservation.

If you wish to have a certificate, please notify us of this (by phone or in writing) and also supply us with a future address (with telephone number) that we can send it to after you have finished your program.

**IF, you intend to remain in the U.S.\*** then you *must* send us proof of your changed visa status or your application for new visa status. Acceptable documents would be good, legible copies of the following:

- I.N.S. Forms I-539
- INS Form I-797 or INS Receipt Notice
- Future contact address and telephone number

In closing, we would all like to wish you the very best in your future career path. Good luck in all your endeavors.

Best Regards,

The Ohio Program

\* **If you remain in the U.S. for more than the allotted 30-day grace period (for tourism use only), understand that you are doing so illegally and are personally responsible for any criminal or legal proceedings that may follow against you as a result of your actions).**